

Mission Trace HOA
Board of Directors Meeting
May 24, 2022
Clubhouse 11333 Mission Trace

The Annual Meeting was called to order by the **President Owen Seidenberger**. He made a motion to approve or make changes to the minutes from the 2021 Annual Meeting. No changes were made and minutes were approved with a second.

Mr. Seidenberger opened nominations from the floor with a cut off at 8 p.m.

There was no old business discussed.

Financial Review of 2021-2022 was given by **Brenda Weil**. Broadway Bank balance: \$158,979; Frost Bank balance: \$275,945. The role of OJO Bookkeeping Services was explained.

Vice President Maggie Priesmeyer gave a yearly report discussing the transition back to self-management from CIA Management. Loan from MR&R account was repaid as well as also moving an additional \$40,000. The HOA was able to save \$20,000 by negotiating with vendors. HOA reopened some vendor accounts and reestablished phone lines. A part-time office manager was hired. Barrett Schultz assisted with the input of information into Buildium during the transition. A training session was held for the Annual Meeting volunteers.

The Annual Grounds report was given by **Nancy Feagin**. Under CIA, the previous landscaping company was let go and WLE was hired. At the request of the board, CIA fired them in June and the process of finding a new company began. Green Landscaping was hired. Freeze damage was cleaned up.

The pool company hired by CIA was also fired by the request of the board and new company was hired, which saved money. The cleaning service that cleaned the restrooms throughout the neighborhood, was also fired and volunteers took over the cleaning until a new person could be hired. This also saved the HOA money.

Betty Harper gave the Annual Community Relations report. During the transition from CIA, she worked in the office as much as she could. Several unpaid bills were discovered and paid. During the year, the newsletter was restarted and the Meet & Greet for the board candidates was held.

New Business:

Karen Vaught gave an update from SAWS regarding the pipe that had been cut off. It was discovered that the pipe was cut off by a contractor. SAWS asked that we document any and all damages that have occurred due to the lack of water to the pond. The concern was the clay liner since it will crack if it dries out. Homeowners were asked to send any information of possible damages to the office.

Ms Vaught also reported that TAPS is asking for a 13% raise due to COVID and inflation, effective July 1. Due to the timing of the notice, TAPS was informed that the request will be passed to the next board.

Minton Newman was introduced as the chair for the Architectural Review Committee. A solar panel policy has been drawn up by our attorney, in accordance with the Property Codes. Any request to install solar panels must comply with the policy to get approval.

The meeting recessed while votes were counted.

The nominations for the 2022-2023 Mission Trace Board of Directors:

- | | |
|---------------------|-------------------|
| Kathleen Carter | Barrett Schultz |
| Josue Gomez | Mike Fellows |
| Margaret Priesmeyer | Maria Karlis |
| Nancy Feagin | Owen Seidenberger |
| Betty Harper | Peter Pickup |
| Cristina Gamboa | Gillermo Serrano |

Elected to the 2022-2023 Board of Directors:

- | | |
|---------------------|-------------------|
| Kathleen Carter | Cristina Gamboa |
| Josue Gomez | Barrett Schultz |
| Margaret Priesmeyer | Mike Fellows |
| Nancy Feagin | Owen Seidenberger |
| Betty Harper | |

*Meeting recorded by Karen Vaught

*Recording Transcribed by Christy Mason, Office Manager

Adopted as written or corrected

Spelling of Owen Seidenberger

Date: May 23, 2023