

**Mission Trace HOA
Annual Meeting
May 23, 2023**

The Mission Trace HOA was called to order at 7:30pm in the Clubhouse of Mission Trace. A quorum for the election of officers was determined. The attorney would notify President Priesmeyer when a quorum for the By-laws has been determined.

The minutes of the May 22, 2022, Annual Meeting were read and adopted with the correction of spelling of Owen Seidenberger's name.

The president read the names of the candidates presented by the Nominating Committee. They were Betty Harper, Barrett Schultz, Thomas Crosier, Robert (Bob) Ray, Suzanne Elliott, and Scott Pope. President Priesmeyer called for nominations from the floor. Those nominated were Janet Riley, Chris Conkle and Monica Cortez.

The treasurer had provided copies of the financial statements for review.

The president reported on the status of the burn house on 11715 Pepper Tree. No action has been taken by the 4th Court of Appeals. The Flood Remediation Project by the City has been completed and the damage to HOA property repaired and paid for by the contractors. The president requested a fire hazard assessment of the property behind Mission Trace and Brian Stanush of the SAFD walked the area with the president and provided recommendations to prevent and reduce the threat of fire which the president communicated to the community. 2023 kicked off with a \$100,000.00 gift by an anonymous donor which is designated to improve and enhance the area around the pond for the Wildlife and Waterfowl that live and visit the area. A special account designated solely for use for the Pond was set up at Frost Bank. A Pond and Waterfowl committee was appointed with Peter Pickup serving as Chair, Al Mozisek and Darla Carter to serve a three-year term. Operating Procedures and Guidelines for the Pond Committee were developed. HOA bylaws have been reviewed and updated to comply with State Law and are submitted for a vote.

Vice President and Controlled Access Chair Mike Fellows reported on the contract from TAPS and the status of parking violations and requests for outside parking. As chairman of the bylaws committee Mr. Fellows reviewed the proposed amendments to the bylaws and received suggestions for additional clarification of wording from homeowners.

Secretary and Engineering Chair Kathleen Carter reported on the ups and downs of serving as secretary, such as the loss of the office manager two weeks into her term, covering the HOA office for three months until a new office manager could be hired. Having former and current board members step up to assist the new secretary in ensuring that HOA business was tended to. Hiring Christy Mason, who proved perfect for the position of office manager and how the untimely loss of Vice President and Engineering Chair Owen Seidenberger impacted the HOA.

7:55 pm The president announced that there were five minutes until the close of voting.

Amenities Chair Betty Harper gave an accounting of the projects completed during this past year; repair of the fence and covering of the tennis court, installation of a new basketball hoop and stand, a pickle ball court and painting the deck. The Amenities Chair was also the Nominating Committee Chair and organized meetings of the nominating committee to entice homeowners to run for the board, oversaw preparing and mailing of the documents for the election.

8:00 pm The president announced that voting was closed. The lock box containing the ballots were collected. The attorney, tabulators and observers adjourned to count the ballots.

Community Relations Chair Cristina Gamboa reported on the Fall Harvest Party, Christmas Party and Candidate Meet and Greet Party organized by her committee.

Grounds Committee Chair Nancy Feagin reported on the advantages of keeping the public areas natural, the need to cut dead and dying trees and ongoing drainage issues and the benefits of rain.

The president called for a recess at 8:34 pm and reconvened the meeting at 8:46 pm.

The attorney provided the president with the results of the election. The president reported that there were 9 write in candidates. The following homeowners were elected to serve on the 2023-2024 Board of Directors: Betty Harper, Barrett Schultz, Thomas Crosier, Robert (Bob) Ray, Suzanne Elliot, Scott Pope, Janet Riley, Chris Conkle and Nancy Feagin.


Due to having a ballot for nominations and separate ballot for the by-laws the attorney will research if one set of proxies can be used for the quorum, or each ballot must have its own proxies to support a quorum. The attorney will report his decision to the president on the By-laws quorum by Friday, May 26, 2023, and the results of the balloting.

The meeting was adjourned at 8:52 pm.

Kathleen Carter
Mission Trace Board of Directors Secretary

Adopted as ~~submitted~~ or corrected.

Date:


May 28, 2024